

MINUTES of the committee Meeting held on Monday 11th August 2025, at 7.05 pm.

PRESENT: Ian Farrant, Bob Jones, Richard Seeger, Fran Farrant, Angela Christy, Angela Morey, Monique Askew, Stuart Howard, Matt West, and Andy Gaul.

APOLOGIES: Monique Askew

1. **MINUTES OF THE PREVIOUS MEETING:** The minutes for the meeting held on 7th July 2025, having been distributed with the agenda, were taken as read.

Matters Arising: There were no matters arising.

Motion: That the minutes of 7th July 2025 be approved. Passed unanimously.

Moved: Ian Farrant Seconded: Angela Morey

2. **FINANCIAL & ADMINISTRATION REPORT:**

Financial Reports for July:

Fran gave a general overview of the July Financial results.

Motion: That the Financial Accounts as of 31st July 2025 be approved. Passed unanimously.

Moved: Richard Seeger Seconded: Andy Gaul

Franklin's Got Talent

- a. Fran talked through the income and expenditure to date.
- b. Achieving the budget for hall income of \$3,660 is dependent upon the Local Board Arts Grant which was previously scheduled for payment in July but has now been deferred to October with the appointment of the new councillors. The Funding coordinator is asking for a pre-approval as a special exception to be made. A special application has been made for this purpose. Additional applications have been made to Four Winds and Blue Sky.
- c. Sixty tickets left to sell – Matt & Angela C delivering flyers – Angela M offered that Dennis could do too – Fran to print more.
- d. Alcohol license obtained and applying for APRA license.
- e. Finalists now selected

Signage Canopy – weather is not being kind to allow painting. Need working bee to paint as soon as possible and get the new sign erected.

Approvals - none

3. **DECLARATION OF INTEREST** – None

4. **ARCHITECT**

The meeting was advised that modelling was progressing and that sketch plans would be available in September.

5. COMMUNITY RESPONSE | EXPO

Activities for the period:

- a. Neighbourhood Support Teams meet was attended on 14th August.
- b. Withdrawn from The Pukekohe Resilience Group but retained Community Emergency Hub connection.
- c. Meeting with Carol McKenzie Rex (consultant that completed the Pukekohe and Papakura Community Resilience Plans).
- d. Auckland wide community response discussion with Pohutukawa Response Team, Hobsonville Community Response and HAPVRA.
- e. Two catchups with AEM and South Auckland Rescue.
- f. Numerous meetings and communications with suppliers and attendees.

Jobs to be completed before the EXPO are the roof to the container and construct the shelving in the container.

Bob has applied for funding from Rabobank for \$15,000 for additional emergency equipment.

6. MARKETING & EVENTS 2025

- a. Franklin's Got Talent (covered under Financial)
- b. Culinary event – this has been deferred to 2026
- c. Quiz Night / Toy Sale / Halloween – dates all set and planning underway
- d. Christmas at Buckland Hall 6th December – Craft Fair tables sold out (previous attendees)

7. MAINTENANCE & IMPROVEMENTS

Ladies Toilet – Richard gave an update on the issues discovered – on track to finish by FGT. Stuart has been helping with repairing doors, walls etc., and painting plus Angela C and Fran. A lot more painting still needs to be done, especially once toilets completed.

8. GENERAL BUSINESS

Fran reported that she had been invited to talk at the Ladies' RSA August meeting, which was a lot of fun and people loved hearing about all the things happening at Buckland Hall.

There being no further business, Ian thanked everyone for their attendance and the meeting was declared closed at 7.53 pm

NEXT MEETING:

Monday 8th September 2025

FUTURE 2025 MEETING DATES:

Monday 6th October / Monday 10th November / Monday 8th December