

MINUTES of the committee Meeting held on Monday 7th July 2025, at 7.04 pm.

PRESENT: Ian Farrant, Neville Jamieson, Bob Jones, Richard Seeger, Fran Farrant, Angela Christy, Angela Morey, Monique Askew, Stuart Howard and Wallace Bremner

APOLOGIES: Matt West & Andy Gaul

1. MINUTES OF THE PREVIOUS MEETING: The minutes for the meeting held on 9th June 2025, having been distributed with the agenda, were taken as read.

Matters Arising: There were no matters arising.

Motion: That the minutes of 9th June 2025 be approved. Passed unanimously.

Moved: Ian Farrant Seconded: Wallace Bremner

2. FINANCIAL & ADMINISTRATION REPORT:

Financial Reports for June - Fran gave a general overview of the June Financial results. A breakdown of the credit card activities is now included in the monthly report.

Motion: That the Financial Accounts as of 30th June 2025 be approved. Passed unanimously.

Moved: Neville Jamieson Seconded: Monique Askew

2025-26 Draft Budget - Following the presentation of the draft budget to the June meeting, the following changes have been made:

- a. Capitalisation of the data projector, screen, and whiteboards.
- b. With GST registration, GST will be taken on the payments made after 1st July.
- c. Administration costs were increased by \$79 (Xero subscription).
- d. Compliance/R&M was increased by \$510 in relation to the Façade R&M costs.
- e. \$1,124 increase in depreciation.

Motion: That the budget be approved. Passed unanimously.

Moved: Stuart Howard Seconded: Bob Jones

Hall Usage - Fran shared the hall hours usage and users for the year ended 30th June, which showed a considerable increase over previous periods.

BWOF - Ian discussed the recent inspection and work by Richard to repair and upgrade the door to entrance 4 and new hardware (not budgeted, completed by The Locksmiths) to comply.

Constitution/Donee Status – it appears the law has changed and to obtain donee status an incorporated society needs to register with the Charities office. A strategic meeting will be held to brainstorm our future vision and potential name change because if we are to register we will need to coordinate with updating the constitution. Bob and Ian to progress and strategic meeting to be set once the data projector and screen have been purchased to facilitate planning.

Security Cameras – a discussion of the proposals, and quotations was held with the outcome being the purchase of an initial four cameras. The successful contractor being Multitrade Technologies.

Approvals - The following capital expenditure was approved for purchase:

Blackout Curtains, as quoted by Kevens – Moved: Monique Askew Seconded Richard Seeger

Security Cameras, as per quote No 2029 - Moved: Richard Seeger Seconded Wallace Bremner

3. DECLARATION OF CONFLICTS OF INTEREST – None

4. ARCHITECT - Scheduled to meet at the hall on 9th July to site measure for modelling the existing building.

5. COMMUNITY RESPONSE

Activities – a cross-border meeting was attended with Angela C who gave an overview of the event attended on 16th June. PCRG meeting, 24th June and attended a committee meeting at the Paerata Hall to discuss Community Response.

Expo Planning - Ian gave an overview of the event planning to date.

Bouncing Kiwis are the new supplier of inflatables to the hall and have generously given a castle for Halloween plus two castles, popcorn machine and candy floss machine for Christmas. The expo will pay for the hire of a pirate ship castle.

6. MARKETING & EVENTS 2025

- a. Fran talked through the new hirers – Clement Martial Arts, Little Annie's Pop in Photos and a Turkish Lamp Workshop.
- b. Monique discussed the latest status regarding Franklin's Got Talent – need some more corporate sponsors to top up. Additional Council funding expected in July which will be needed to meet budget goal.
- c. Quiz Night – Matt has offered to do another one – planned for October.
- d. Culinary Event – Fran discussed an opportunity that has arisen to have a very experienced chef, his wife who is skilled at front of house/silver service and daughter (patisserie) who are willing to come and host a culinary event on 11th October. Still in potential planning stage.
- e. Toy Sale – a second event will be held on 25th October in time for Christmas.
- f. Christmas at Buckland Hall – Sat 6th December - Stuart will kindly bring a vehicle to use as a stage.

7. MAINTENANCE & IMPROVEMENTS

Ladies Toilet – lining & painting, Parapet Canopy – painting & install new signage, Internal painting & completion. Work to continue these projects with the deadline for the ladies' toilets to be completed prior to Franklin's Got Talent. The parapet will be subject to weather and person power.

8. GENERAL BUSINESS

Community Response trailer – initial planning and design commenced. Potential to fundraise at the Community response EXPO.

There being no further business, Ian thanked everyone for their attendance and the meeting was declared closed at 8.59 pm

NEXT MEETING: Monday, 11th August.

FUTURE MEETINGS: 8th Sept / 6th Oct / 10th Nov / 8th Dec