

THE BUCKLAND COMMUNITY CENTRE INCORPORATED

MINUTES of the committee Meeting held on Monday 7th April 2025, at 7.01 pm.

PRESENT: Neville Jamieson, Ian Farrant, Richard Seeger, Bob Jones, Fran Farrant, Angela Christy, Angela Morey, Monique Askew, Andy Gaul, Stuart Howard & Matt West

APOLOGIES: Wallace Bremner & Eric Muir

IN ATTENDANCE: Nick Bagley – community member

Ian welcomed Andy Gaul to his first committee meeting and how the committee is appreciative of him agreeing to join. Ian also welcomed Nick Bagley as an observer to see how the committee operates.

MINUTES OF THE PREVIOUS MEETING: The minutes for the meeting held on 17th March 2025, having been distributed with the agenda, were taken as read. There were no minutes of the strategic plan and community hub discussions prior to the meeting.

Matters Arising:

Future meeting dates – August & December to be re-scheduled to either the week before or after to work around Andy's board meeting dates. Andy to let Ian know potential dates. Fran confirmed that meeting dates are normally the first Monday after 5th of the month, which allows for time to produce the month end accounts.

Motion: That the minutes of 7th April 2025 be approved. Passed unanimously.

Moved: Ian Farrant Seconded: Matt West

FINANCIAL & ADMINISTRATION REPORT:

The Financial Statements as of 31st March 2025, having been distributed, were taken as read.

The ASB term deposit matured and temporarily placed on call pending preparation of the 2025-26 budget, when the funds to be re-invested on term deposit will be determined.

The performance for 2024-25 will be reviewed to prepare a draft 2025-26 budget. Ian invited suggestions to be advised as to what committee members felt should be included.

Fran proposed having a budget / strategic planning meeting earlier than the AGM to be held on 19th May. Fran/Ian to prepare draft budget for distribution/discussion and a date set for a budget meeting.

Motion: That the Financial Accounts as of 31st March 2025 be approved. Passed unanimously.

Moved: Neville Jamieson Seconded: Angela Christy

CONFLICTS OF INTEREST: Andy Gaul confirmed that he is a director of BGT Structures.

ARCHITECT:

Mark Brown, Solutions Architecture, attended the March meeting with a verbal presentation. We now need to decide whether to proceed with working with Mark. Andy outlined that the proposal would include preparing concept plans aligned with the committee's desires to upgrade the hall and align this with seismic compliance. The idea is that Mark would undertake the initial work (site measure and model of existing building) on a pro-bono basis at his own risk. If funding for the project to proceed was delayed or not received this was his risk.

Richard stated that we cannot do anything without a plan, so this is an essential next step to define the concept. Those that attended the March meeting were all comfortable with Mark, subject to references being satisfactory.

Andy also commented that the original seismic assessment report was prepared by EQSTRUC, and this has involved significant IP work already undertaken and paid for. He therefore recommended that if feasible we continue to work with EQSTRUC to at least explore our options. Ian confirmed that he has spoken to Lars and EQSTRUC are open to taking an alternative approach and reducing the percentage NBS compliance. The biggest problem is he is in the South Island and therefore, we will need someone local.

Motion: It was agreed to ask Mark for referees and a proposal as to how we can proceed and that a sub-committee of Andy, Ian and Bob be appointed to agree the contractual arrangements. Andy to take the lead. Passed unanimously.

Moved: Ian Farrant Seconded: inaudible

ANZAC DAY:

Neville outlined the arrangements for 25th April.

Ian confirmed that two prefects from Buckland School will be in attendance.

This year there have been challenges in relation to traffic management, which is frustrating given that the event has been held since the first world war. Historically the council/police have closed the road for us. This is no longer the case, despite the easy detour via George Crescent. A traffic management plan is now required.

Ian and Neville have been following up with our local councilors since last year on this matter. Logan Soole has been really helpful and has discussed this with a Traffic Management contact (iTraffic), who are putting together a traffic plan and processing with AT and council. It will involve community police at one end and iTraffic on the other. The cost will be \$1200 plus GST. Next year, the Franklin Board will fund this, and we will go through the full process.

Logan Soole is going to request this to be funded at the local board meeting tomorrow. Worst case scenario is that it costs us \$1200 plus GST. Best case we will be refunded the money.

Alternatives were discussed but were agreed not to be desirable.

The committee all had a sense of frustration given the history and well-established detour but acknowledged the need for compliance.

It was agreed that the ANZAC Commemoration was an important community event that should not be placed in jeopardy.

Motion: That the committee, in good faith, approve taking the risk of underwriting the cost of \$1,200.00 plus GST to ensure that the event proceeds and that any funding shortfall be addressed separately.

Moved: Neville Jamieson Seconded: Ian Farrant

ADMINISTRATION & COMPLIANCE:

At the strategic meeting last month, it was agreed that the society re-register as an incorporated society under the new legislation. However, with the redevelopment/seismic work we will potentially require funding from public benefactors in addition to the major funding trusts, given the tightening or withdrawal of available funds from these sources.

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The IRD allows tax deductibility from charities, but incorporated societies can apply to be an approved donee, providing they have at least a 75% focus on profits being used for charitable purposes.

After discussion it was agreed that Fran and Ian would investigate whether BCCI are eligible to be an approved donee and remain an incorporated society.

MARKETING & EVENTS:

Quiz night – what a great evening and a lot of fun – Matt was thanked for all his hard work. \$816 was raised towards the lighting project.

Fran reported on:

Communication Stats - the latest graph about our newsletter database numbers and social media following. In two months, we have done what we did in the previous ten months. We have reached a tipping point which is great to see.

Website - the website and how the CMS system has been updated and with it the website totally refreshed. The committee all went to the website and had a tour around the fresh look site.

Forward bookings – the bookings this month and then next year's bookings from May onwards. The April income was \$1546, bringing the total for the year to only \$2,200 under budget, which is better than expected.

Great Brick Competition – capacity reached and closed off at 40 entries. Grant Robinson from G J Gardner, our sponsor, is great and keen to help in any way possible. Kea Kids (NZ Herald) has requested to attend and film the event.

Raffle – Matt Brachi has built an R2-D2 with lights and sound 34 cms tall – 18+ kit. Expensive to buy but we hope to sell at least enough tickets to fund.

Franklin's Got Talent – still waiting for funding decision due on 16th April.

Community Response Expo – Ian explained that this event has become a larger concept. We have been in discussion with Auckland Council who encouraged us to apply for \$30K funding from the 2025 Wellbeing Fund. It is intended that the proposed event showcase the work being undertaken by Community Response Groups and will involve South Auckland Rescue, Auckland Emergency and Waikato Emergency Management, St Johns and or Red Cross (include hand-on training plus draw to win prizes), community police, radio communications, plus other local community recovery groups and stakeholders.

There was discussion regarding the details of the proposed event and funding with acknowledgment given to the assistance of Faith Hyland, Auckland Council.

Motion: That approval be given to proceed with the funding application. Passed unanimously.

Moved: Ian Farrant Seconded: Fran Farrant

STAGE PRODUCTION PROJECT:

Fran shared the exciting news that Christine Montagna from Ray White Tuakau has generously donated \$13,198 to fund the balance of the amount required to complete the lighting component of the project. Ian gave a complete breakdown of the stage production project income and expenditure.

Motion: That the Stage Lighting purchase totaling \$17,430.32 be approved.

Moved: Ian Farrant Seconded: Matt West

A suitable promotion of Ray White Tuakau will be undertaken. On behalf of the committee our appreciation for this very generous donation has been communicated

It was noted that the sound for the rear hall will be put into the 2025-26 budget.

MAINTENANCE & IMPROVEMENTS:

Ladies Toilet Wall Lining - Bob has done a great job to complete removing the lining from the western wall of the ladies' toilets. The details of the cavity ties report are now able to be completed for discussion with EQSTRUC.

Parapet and Canopy – Stuart, with H&S assistance from Ian, has water blasted the parapet and canopy. Eric assisted by Colin Mitchell has undertaken repairs. Thank you to Colin who has been volunteering to help the hall, despite not living within our community area. Bob has commenced the preparation work for painting.

The area is now ready for painting before the new sign can be installed, which is obviously subject to weather. Richard will provide planks for the scaffold.

Windows northern aspect - Hardstaff Glass have re-puttied all the windows which can now be painted. Thank you to Colin Lambert for his generous support to the hall in his charges for this work.

Thank you to Richard and Neville who have removed the rubbish.

It was agreed that the focus be on completion of outstanding works for the balance of 2025.

STRATEGIC & OPERATIONAL PLAN:

It was agreed that there was a need to formally widen the vision for the Buckland Community Centre to reflect growth, focus and changing strategic direction (including the increasing focus on younger people).

A change in name to The Buckland Hub was suggested. Any name change would need to be included in the re-registration of the constitution.

It was agreed that it would be useful to have a brainstorming session for everyone to think about where we are at, what we see in the future and out of that would fall a direction.

Proposed timing, May after ANZAC.

FUNDING – CEH:

Local Preparedness Funding – lodged today

Community Wellbeing Fund – as discussed.

COMMUNITY RESPONSE ACTIVITIES:

- Pukekohe Resilience Group meeting on 24th March. Engaged in preparing a Community Emergency Hub Plan workshop.
- HAPVRA meeting – 27th March
- AEM Workshop – 29th March
- Mangatawhiri Dam visit – 3rd April, hosted by Auckland Watercare

Angela Christy to come onboard in the Community Response / Hub planning to assist.

Cyclone Gabrielle – two emergency lighting bars have been purchased. VHF radios are no longer being considered.

GENERAL BUSINESS:

Sound Training – a session needs to be organized with Sam – Monique, Ian, and Fran to be trained and anyone else who is interested.

AGM - planned 19th May at 7.00 pm. We need 15 in attendance and will advertise in the newsletter, social media, LCD display and signage. Going forward committee members need to have a commitment to regular attendance, plus we need to continue the focus on the younger generation. 'Friends of the Hall' not on the committee are equally as important such as, Deirdre Rolston who are invaluable.

Security – on Friday night speed racers used the paddock for wheelies. This reinforces the need for security cameras. It was agreed that the investment in security cameras would be included in the 2025-26 budget.

Buckland School – the committee reiterated an intent to invite the school board of trustees to a meeting at the hall to discuss the hall being used by the school. Andy Gaul was asked and agreed to undertake a presentation on the structural safety of the hall to that meeting. Having the meeting onsite at the hall to show what we are doing would be informative to board members who have not been to the hall before.

It was agreed to issue an invitation once current project and repairs and maintenance were completed.

Community Feedback – Angela stated that they had an 85th birthday at the weekend and everyone was very impressed with what is happening at the hall.

Local Newspapers – It was discussed to approach local newspapers to get free editorial. Monique to follow up. Nick Bagley suggested writing the article for submission may be more successful as they are always looking for content but not necessarily have resources to do.

QUIZ – Matt to plan another one in a few months' time.

Stage Production Project Plaque – to acknowledge those who have funded the project.

There being no further business, Ian thanked everyone for their attendance and the meeting was declared closed at 8.36 pm

2025 MEETING DATES:

Monday 19th May AGM followed by a brief Committee meeting.

Monday 9th June

Monday 7th July

Monday 11th August

Monday 8th September

Monday 6th October

Monday 10th November

Monday 8th December