

BUCKLAND HALL COMMUNITY RESPONSE



COMMUNITY EMERGENCY HUB PLAN

(Community Led Centre (CLC))

BUCKLAND HALL COMMUNITY RESPONSE

Community Emergency Hub (CEH) | Community Led Centre (CLC)

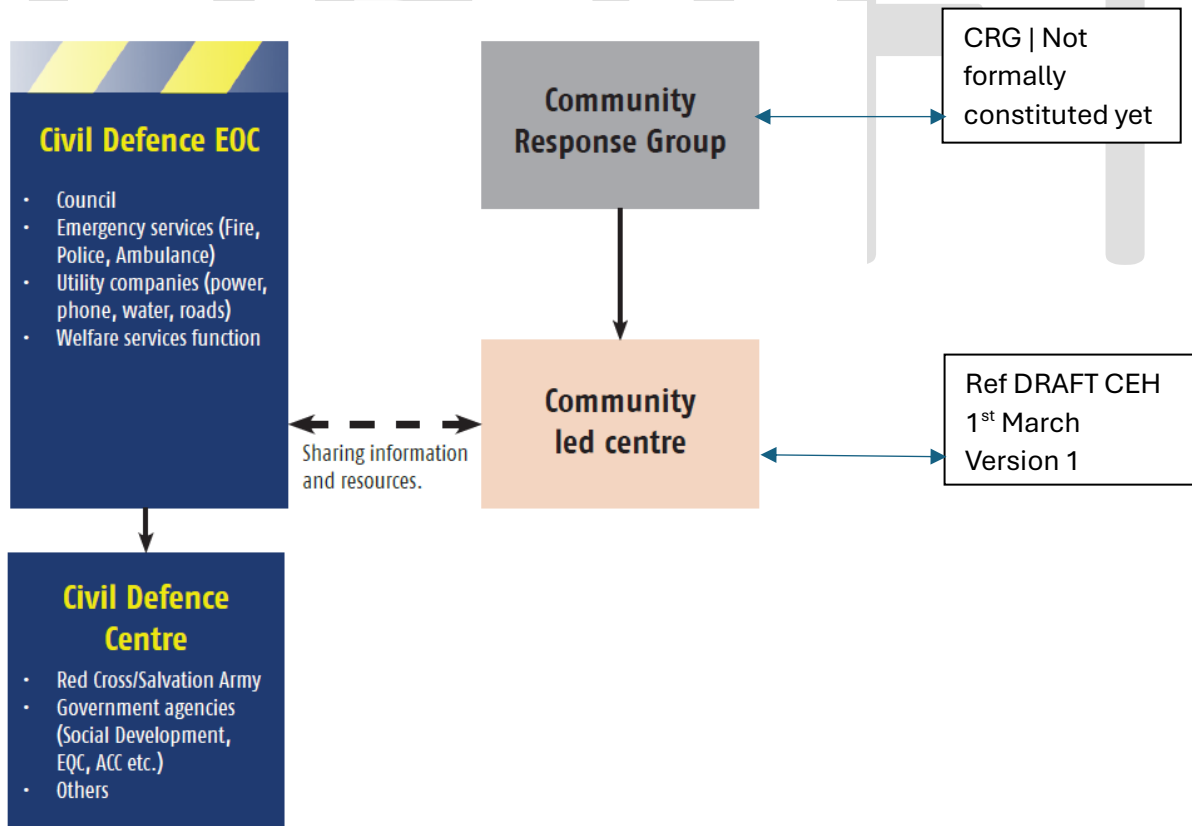
A facility or building that the community uses during and after an emergency to offer shelter and support to affected members of the community.

It is set up and operated by the Community Response Group. In this case the Buckland Community Centre Inc committee, until such time as a formal Community Response Plan can be consulted on, put in place for Buckland and devolved to the wider community.

Objectives of the CEH are to:

- i. Provide information so that your community knows how to help each other and stay safe.
- ii. Feed into a civil defence response by providing information and updates on the community level situation to the Emergency Operations Centres (EOC) - Auckland Emergency / Waikato Emergency Management
- iii. Understand what is happening.
- iv. Solve problems using what our community has available.
- v. Provide a safe gathering place for members of the community to support one another.

These facilities are identified to support the community with information, shelter and basic supplies and can be activated at the Community Response Groups discretion.



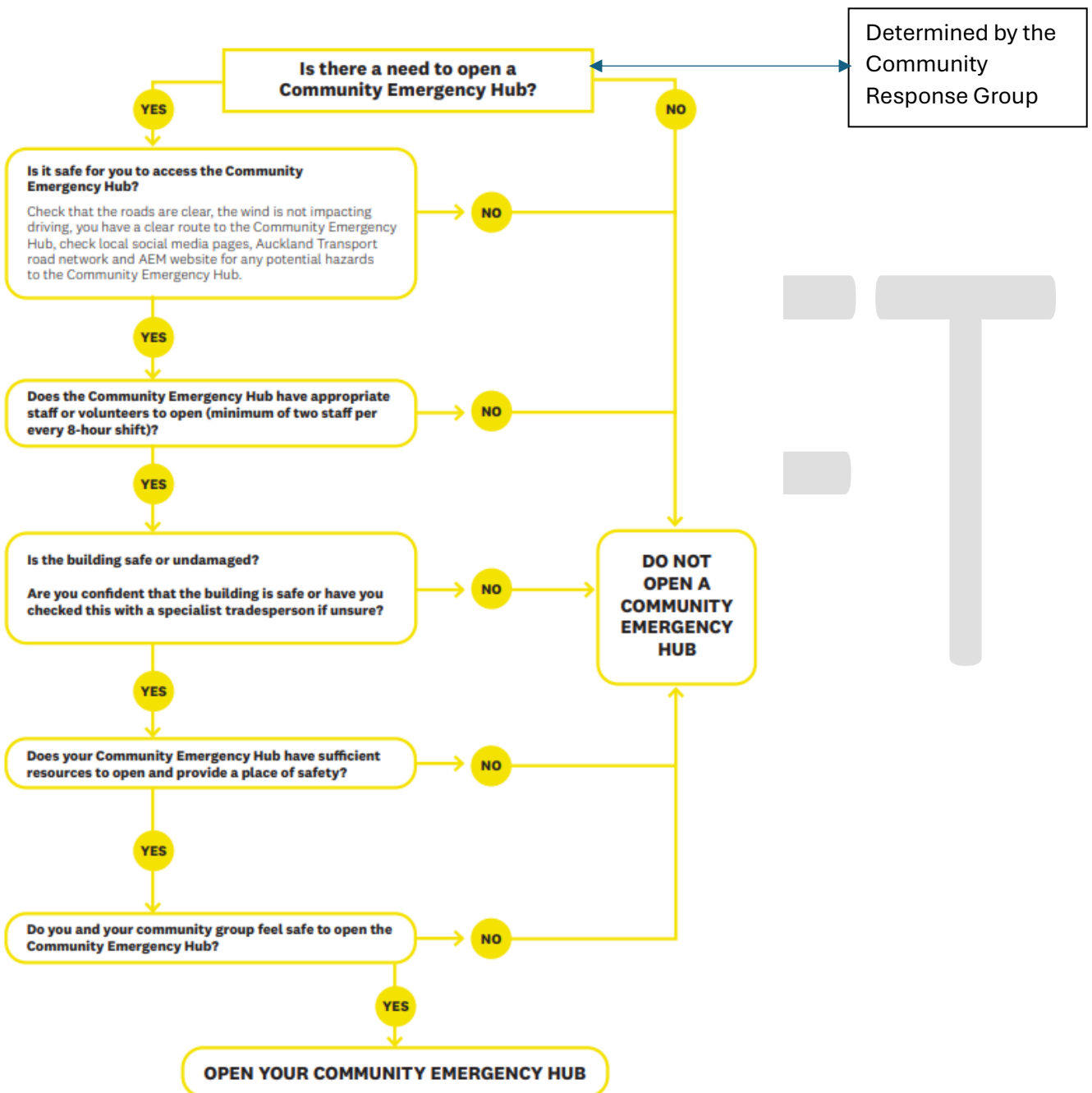
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MAKING THE DECISION TO ACTIVATE

Activating a community led response is at the sole discretion of the Community Response Group. Currently the Community Response Group is being lead by The Buckland Community Centre committee for devolution to the community.

Co-ordinate with other Community Response Groups e.g. Pukekohe Resilience Group, Tuakau Community Response Group.

Auckland Council | Waikato District Council Emergency Management should be contacted as early as possible and will assist with advice and / or resources if required.



CRG | AC | WDC Emergency contact information to be incorporated

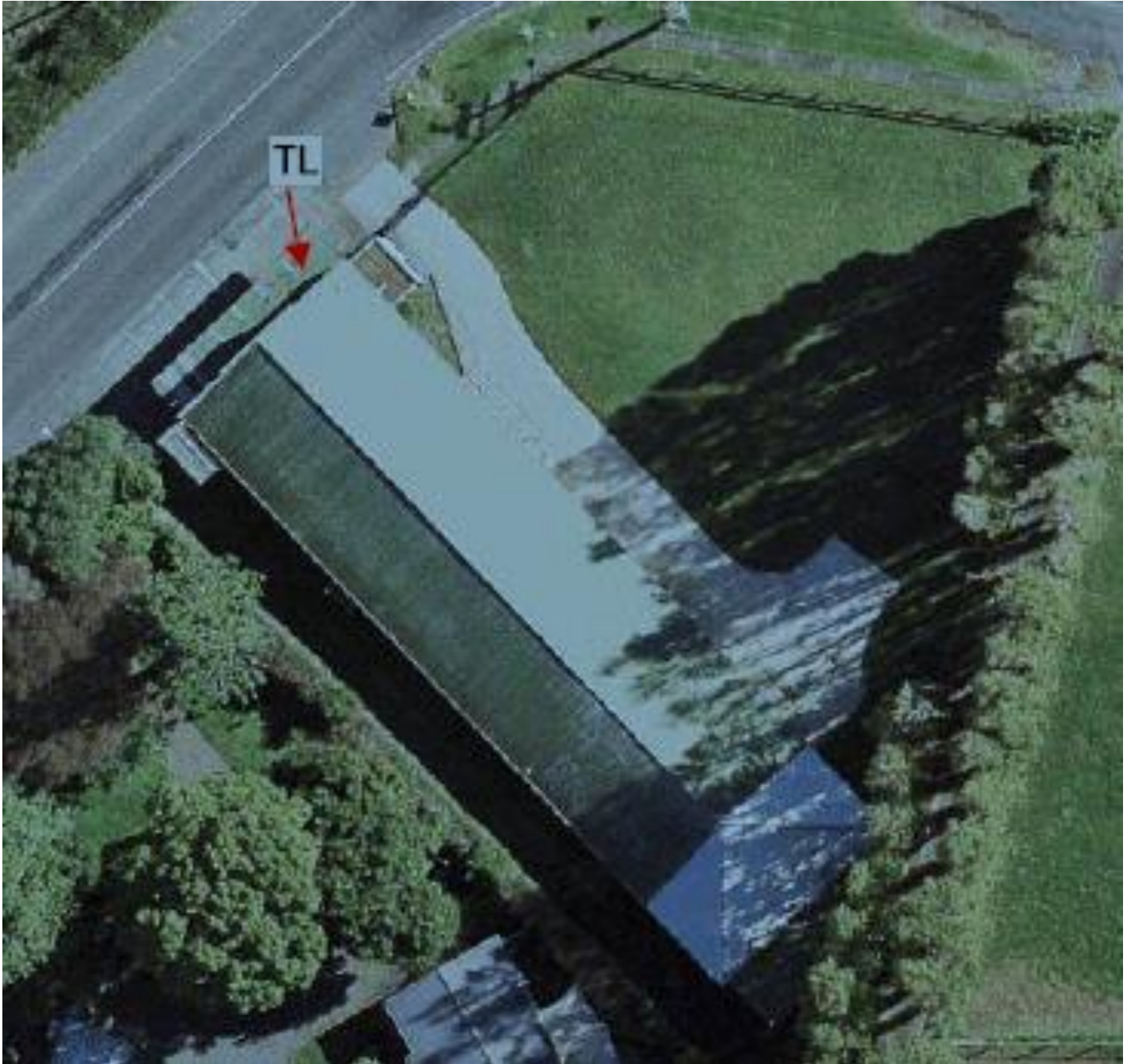
Access:

The Buckland Hall has digital access (3 x entrances) that are not power dependant and available 24/7. Committee members with access codes are identified. Key access is also available, if required.

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BUCKLAND HALL LOCATION MAP (Update aerial photo. Mark locations on final version)

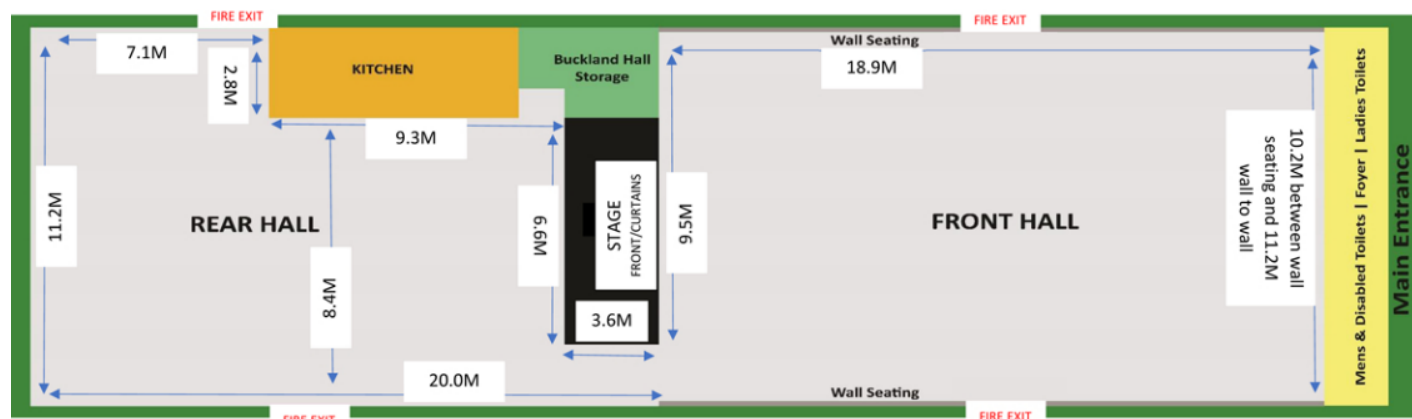
Location: 18 Logan Road, Buckland, Pukekohe, 2677



Large Outdoor Area: Located on the north facing side of the hall. Rear area available for small pets.

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BUCKLAND HALL FLOOR PLAN (Update required)



BUCKLAND HALL FLOOR PLAN (June 2023)

BUCKLAND HALL FACILITIES

Capacity: 100 to 200 people

The level that Buckland Hall will be involved will be determined by the event. It is envisaged that it will predominately be a day facility, communicating and co-ordinating.

The hall is capable of short-term shelter and sustenance but does not hold supplies of food or bedding.

Kitchen facilities:

It is not envisaged that Buckland Hall will be equipped for long term support in this area. The kitchen is fully equipped. It is reliant on electricity. Light refreshments are envisaged. Supplying meals etc would be dependant on the ability to get supplies and resource.

Temporary heating and cooking facilities (BBQ, gas double burner) are available.

Refreshments:

Tea / coffee

Other light refreshments

Toilet Facilities:

Main Hall (No hot water)

Women, men's and wheelchair | unisex facilities in front of hall

Changing table in wheelchair access toilet

Rear Hall (hot water)

Unisex toilets x 2

Sanitation: Consider status if no water

Heating:

Air conditioning, subject to power

Power outage – diesel heater (electricity supplied by generator)

Water (in the event of loss of supply):

Refer local resources. Investigate installing a water tank in association with the portable ablution block facility.

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Accommodation | Overnight shelter:

The hall is not equipped for long term accommodation but could be stood up in extreme circumstances. This would require to be resourced, including bedding and food being sourced.

Overnight shelter. People would be the constraining factor

Health and Wellbeing:

First Aid kit Type:

AED (located to the LHS of front entrance)

Security Considerations: TBD

Pets:

Yes, smaller pets, for limited duration. Food, restraint to be supplied by owner. Fenced area to rear of hall.

Emergency LCD display

To RHS front of building – displays emergency information

Container, solar powered TBC - Contains | Ability to move:

- Deisel generator
- Power source (computers, mobile phones, VHF, LCD)
- Emergency Battery AND ELECTRIC powered Lighting
- Deisel heater
- BBQ | Gas double burner | gas bottles

Facility Open: As required TBC – specifically during the day

Activities: Table Tennis Table (s). (Approval to use to be obtained) | Games etc???

Potential to be a Civil Defence Centre for a localised event e.g. major rail accident at inter-section

COMMUNICATIONS - outage protocols:

Checking on people and damage - Information is incredibly important in an emergency.

In the event of comms outage, we have the need for communication for:

- Keeping in contact with any member that leaves the Hub | Centre to investigate any situation or undertake a reconnoitre to assess the situation. For us this will be more than 2kms as we are in a semi-rural situation.
- Keeping in contact with other Hubs | Centres, again more than 2kms.
- Keeping either Auckland Emergency Management, Waikato Emergency Management or Civil Defence Centre (Emergency Co-ordination Centre) informed of opening / closure.

AEM guide states that they need to be informed of any changing situation in our area. We would imagine incoming communication for any emerging situation in our Hub | Centre area so that we can communicate to our community.

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BUCKLAND HALL CONTACTS AND ROLES

Name	Mobile	Email	Kms
Ian Farrant – chairperson	021984167	chairperson@bucklandhall.nz	1
			1
			0.7
			0.7
			0.8
			1.4
			2.1
			3.1
			3.2
			3.7
			5.7

Hub Roles:

The Buckland Hall CEH will need to combine these roles and put in place efficient and simplified procedures to manage.

REVISIONS AND REVIEW

Revision	Date	Comment	Approved (Date)
0 Draft	1 st October 2024	Draft Framework Data collection	
1 Draft	1 st March 2025	Draft CEH Plan for review by committee	

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Appendix I – COMMUNITY RESPONSE PLAN

PRIMARY HAZARDS



Te Huarere Taikaha
Severe Weather

Incl Flooding

Identify locations | areas flooded during Gabrielle | other:

Severe weather; High winds, heavy rain, and thunderstorms. These events have the potential to cause considerable damage, disruption and flooding.

Risk Factor: High

Impact: Isolated communities, landslides, bridge closures, evacuations and displaced people, stranded animals, loss of infrastructure, horticultural impacts, power outages, contamination of potable water (sewage).

Location(s):

Considerations: Establish community led facilities



Railway Crossing – Corner of Logan and Buckland Roads

Lead Agency: KiwiRail | Police | St John

Impact: Dependent on incident. Collision between train and vehicle, pedestrian hit on crossing, hazardous material spillage.

Location: Logan Road, Buckland

Considerations: CEH | CLC could be used for emergency services local CDC. Facilities, including large, grassed area.



Te Rū Whenua
Earthquakes

Lead Agency: Civil Defence

Impact: Financial, Infrastructure and lifelines failure, loss of life, isolated communities, evacuation, looting

Location: Widespread

Considerations: Buckland is in a low-risk area, however, in the event of an earthquake assessment for opening the Hall is critical. It is **likely** that the location would **NOT** be opened.

Notwithstanding, the emergency equipment is stored separate from the hall. These have separate power sources, and the equipment can be relocated to other locations (subject to safety)

Communication: Relay information to CDC and to other identified Community Responders in area, as appropriate

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Te Mate Urutā
Pandemic

Lead Agency: Te Whatu Ora – Ministry of Health

Impact: Medical services overwhelmed, quarantine areas, death, isolation, psychosocial impacts, financial impacts (job and business losses), welfare of people and animals.

Location: Widespread



Services failure: loss of water and sewerage or overload of stormwater systems.

Lead Agency: Watercare | Councils

Impact: Contaminated water entering town water supplies/potable water unsafe without boiling.

Location: Widespread

Considerations: For Buckland TBC Alternative water supply filling points. A “boil water” notice may be issued by Council and communicated to the community.



Te Hunga | Volcanic Activity

Lead Agency: Civil Defence

Impact: Ash fall, gas, shockwaves, earthquakes, tsunamis. Contaminated water supply, animal welfare, human health, roof collapse (extreme circumstance), impact to horticulture and agriculture industries, financial impact to businesses and employees

Location: Widespread

Considerations: Maintain communications with emergency management

Communication:



Te Tainiwhaniwha
Tsunami

Risk Factor: Minimal risk, but flow on effects if evacuations from other areas required.

Lead Agency: Civil Defence

Impact: Mass evacuation of persons from other areas, regions to other communities is a possibility and would have impact on infrastructure and resources. Increased demand on resources, utilities, and infrastructure

Location: Refer official maps

Considerations: Maintain communications with emergency management

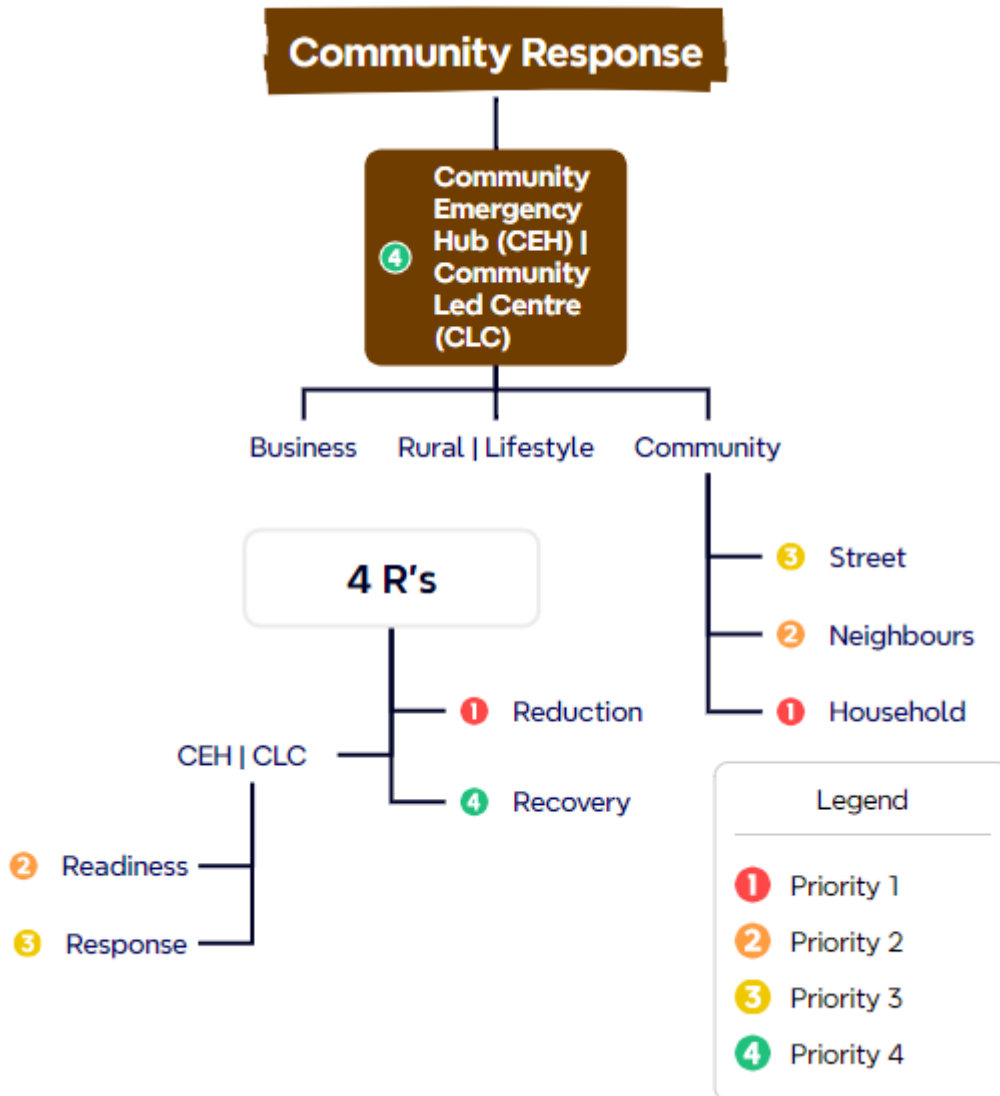
OTHER: Expand

Fire, Chemical | major utility failures: electricity, telecommunications, transportation | Drought

Gas main | Landslide | Animal pandemic

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Appendix II COMMUNITY RESPONSE PLAN DIAGRAM



To be amended | Reviewed Community Response Plan

The response plan should revolve around 3 of the 4 R's predominantly (reduction being at a lesser extent) and inform the following...

Communities to do **prior to**, (*readiness phase and focus on self-sufficiency at a household level – being prepared, water, supplies, pre-pared evacuation bags etc*), **during** (*response – shelter in place, evacuate, stay informed etc*) **and after** an emergency event (*recovery – where to go, how to get help / info etc*).

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Appendix III: COMMUNITY RESPONSE PLAN LOCAL RESOURCES AND VULNERABILITIES

Local Resources

During Community Response Planning the following local resources were identified that could be useful for various purposes during an emergency. Local resources may need to be shared with nearby communities, so communicate with your neighbouring hubs to work out the most efficient use of the available resources.

Coordinate with other stakeholders

- Pukekohe Communities Resilience Group
- Tuakau and Pokeno Community Response Group
- Neighbouring Community Emergency Hubs | Community Centres.
- Buckland Community Groups:
 - Buckland Primary School
 - Young Explorers Daycare
 - Buckland Bowling Club
- Business's

Places and Spaces

- Buckland Hall CEH | CLC
- Buckland Primary School
- Young Explorers Daycare
- Buckland Bowling Club
- St Pauls Anglican Church

Evacuation Areas (EA)

Sites of safety –open areas away from natural and man-made hazards (ie: Rivers, powerlines, large trees etc). These are preidentified and consider safe access for the public to drive too or walk too. Normally, park spaces, sports fields, farmland.

Groups and Networks of people

- Buckland Primary School
 - Parents Association
- Neighbourhood Groups

Services and businesses in the community

<ul style="list-style-type: none">○ Identify Accommodation in area Bed and Breakfast. Refer Pukekohe Communities Resilience Group Tuakau Community Response Group information outside this Plan○ Business have been identified and being approached	<ul style="list-style-type: none">○ Other
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Infrastructure (sources to confirm) Confidential

- Private water tanks and water bores
- Private generators
- Business and farm fuel storage

Local vulnerabilities

Places and Spaces

- Flooding Hamilton Bridge | Tutaenui Stream | to the west
- Localised flooding and ponding
- Trees falling on roads
- Railway crossing at Logan Road
- XXX

Groups and Networks of people

- Neighbourhood groups
- George_Crescent Grapevine

Vulnerable Communities

- Elderly | people living alone – where in Buckland? Individual households | power medicines etc
- Buckland Primary School
- Young Explorers Daycare

Identify who, if anyone, is qualified in Buckland to assist in this area. Communication will be key in this area.

Medical assistance - Doctors, nurses etc. | Vets.

AED's: Buckland Primary School and Buckland Hall.

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Appendix IV – CEH SETTING UP (To be reviewed relative to Buckland Hall)

Setting up a community led centre

When writing a community response plan, a number of suitable buildings are identified by the community response group. These buildings are selected based on:

1. The number of people it can support
2. Their location, risks and hazards (i.e. In a community at risk from tsunami groups would select a building that is on higher ground)
3. The facilities available at the building (i.e. bathrooms, catering equipment, back-up energy sources)
4. The building owner's relationship with the community response group
5. Other criteria set by the community response group

The buildings are listed in the community response plan, along with the contact person/key holder's details. But community response groups should also think about what will happen when it comes time to set the centre up.

Things to check when you set up the centre

Setting up a centre is like setting up a camp site for a large number of people. It's not easy, and the old saying 'many hands make light work' definitely applies. Every centre will be a bit different and will be offering people different things, but here a few things you might want to check when you arrive at the building to set the centre up:

- Check of the building for damage and make sure it is safe to be used – if it isn't safe use another facility
- Key holder is contacted and the doors are unlocked/alarm turned off
- Cups, cutlery, crockery, pans, pots etc are available (these are locked away in some facilities)
- Zip/Hot water services are turned on (if electricity is available)
- Tea, Coffee, Sugar and Milk is available
- Chairs, tables, mattresses, pillows, blankets etc are available (these are locked away in some facilities)
- Food provisions are available (this may just be biscuits)
- A sign in/sign out desk is set up
- An administration area is available
- A whiteboard (or similar) to share information is available
- Communication with the EOC has been established (if possible)
- HiVis or some sort of identifier is available to those working the centre (e.g. name badge)

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Appendix IV – CEH OTHER CONSIDERATIONS (To be reviewed relative to Buckland Hall)

What will the centre look like?

Keeping safe and well

Forms and templates

Briefing

Debriefing

Sharing your plan with the community

Information will be available to discuss for each of these subjects.

DRAFT