

MINUTES of the committee Meeting held on Tuesday 9th July 2024, at 7.05 pm.

PRESENT: Neville Jamieson, Bob Jones, Ian Farrant, Richard Seeger, Wallace Bremner & Fran Farrant

APOLOGIES: Angela Morey, Matt West, Eric Muir, Stuart Howard & Robert Watson

MINUTES OF THE PREVIOUS MEETING: The minutes for the meeting held on 11th June 2024, having been distributed, were taken as read.

Matters Arising:

Delegation of Authority was further clarified. The budget approves all payments to occur without further referral to the committee EXCEPT any expenditure in relation to the Capital Expenditure Projects.

Defibrillator was supplied with the wrong sensor which has now been received and installed. A siren will go off when the cabinet is opened.

Whiteboard – was not needed in a hurry so this was not purchased. Has now been included in the budget for purchase later.

Piano wheels - \$110 for the four wheels – Richard to arrange installation.

Men's toilet basins – work in progress.

Motion: That the Minutes of the 11th June 2024 meeting be approved. Passed unanimously.

Moved: Wallace Bremner Seconded: Neville Jamieson

FINANCIAL & ADMINISTRATION REPORT: The Accounts to 30th June 2024 – having been circulated were taken as read.

Narrative report is now included, and has comparisons with the same time last year, plus the budget. Fran talked through the various graphs and information in the Narrative Report which will be updated monthly.

Hall Usage - Last meeting Eric asked if we knew how many hours the hall had been used. Fran circulated a high-level graph summary of the total hours and attendees since November 2023. The figures are based on those submitted to Auckland Council in terms of our Funding Agreement, executed in November 2023. Once we get to November we will start to see comparisons between the two years.

AON Insurance – the excesses have been confirmed that they are what they are. Table Tennis asked if we could cover their equipment under the BCCI policy, but the answer was no. Our insurers have now given them a better quote. It would have been good to have overarching insurance on equipment stored at the hall, regardless of ownership, but this is not possible. Approval to proceed with cover.

Motion: That the Financial Accounts for May 2024 & Revised Approval Processes, be approved.

Passed unanimously:

Moved: Richard Seeger

Seconded: Neville Jamieson

CONFLICTS OF INTEREST: Nil.

AUCKLAND & WAIKATO COUNCIL:

Ian has met with Jane in relation to our budget and the potential funding from Council. The options and what is in and what is out were discussed. Building maintenance is our responsibility and depreciation is currently not funded. We are being funded in line with other halls. In addition to the base funding, Jane has indicated there could be a top-up in relation to our insurance which would take us close to the \$15,000 we received last year. Jane now writes a report for consideration by the Councillors. The committee acknowledged the support that Jane gives to BCCI.

Yesterday a meeting was held with Allan Cole, Franklin Board Member (Ian, Neville, Richard & Fran - apologies from Logan Soole) where we presented our case that the \$15,000 funding should not drop. The meeting also canvassed Allan's support for a targeted rate to which he seemed optimistic.

Neville and Ian have met with Emah from Waikato Council who can introduce a targeted rate. A further meeting with Emah and Jane will further discuss how to move forward. Neville reported that years ago under targeted rates the hall was getting \$15,000 from Franklin Council and since then the population has grown. Waikato already have a targeted rate in their district plan so this could be worked through for 2025. However, Auckland will be 2-3 years away.

At the meeting with Allan, we also discussed:

- i. ANZAC day road closures (Allan will look at a solution),
- ii. the forecourt resealing AT problem (Allan recommended contacting Andy Baker),
- iii. building enhancements (contact Andy Baker to get a council contact for initial discussions),
and
- iv. the EPB liability in low seismic areas being reviewed (Allan recommended contacting Andrew Bayley as this is a central government issue. Wayne Brown has expressed his frustration and the cost to council of upgrading all their buildings).

Allan has also agreed to provide us with a support letter to use with regards to our funding applications.

REAR HALL TOILET:

Bob reported that we have a free toilet, cistern and seat. Flooring needs to be decided. First thing is to clear the room. Fran to arrange removal of the Christmas items if we can't get alternative storage on site in time. Richard away mid-August and Bob away mid-July to mid-Aug. Timeframe now end of August when Richard comes back.

MAINTENANCE:

Brick façade - Eric is still looking at the costs. He is planning to do mid-August.

Railing outside Entrance 2 - Richard and Wallace will create a bent pipe which will slot into holders and can be removed to provide access for large items. This will be a temporary measure whilst we plan the porticos.

Floor quotes – Front Hall floor - Ian has two quotes one for kwila (\$56K) and one for strand board (\$44K) and sanding/coating rear hall \$6K. Discussion took place about whether putting new product on the old flooring given its condition.

It was felt that the wooden flooring is part of the character of the hall and the difference in price between the two raised the question whether this would be a good change. Strandboard has now become the best flooring for gymnasiums, dance halls etc.

The existing floor is very thin in places and the condition of the joists is to be determined.

Liquid floor options were questioned on the grounds that the existing flooring would continue to deteriorate and bonding issues.

Laying a new flooring on top at 90 degrees was also questioned. Strandboard was considered the best option for going over the existing flooring.

It was decided that Richard will look under the floor and at the joists to ascertain condition and request a quote from a demolition company to remove the existing floor. We would then need to repair any joists necessary and lay a new wooden floor. As part of the exercise the seats would be removed and replaced. Once we have this further information, the next stage can be determined.

The budget has currently been updated to \$50K expenditure with \$37.5K coming from funders. This means that \$12,500 has been committed from hall funds but the rest must be generated before anything proceeds. Whatever happens needs to have a quick turnaround because of existing hirers e.g. January.

BUDGET 2024/2025 APPROVAL:

A few changes have been made as discussed such as including the hall whiteboard, increasing the hall floor to \$50,000 and increasing funding for it accordingly. Bob has the specs to get a price from PB Tech for the new computer/printer. The Mailchimp subscription has been instigated with a slight exchange rate variance.

Motion: That the 2024-2025 budget be ratified as final. Passed unanimously

Moved: Richard Seeger

Seconded: Wallace Bremner

FUNDING – STRATEGIC GRANTS UPDATE:

Ian and Bob have met to discuss how to proceed.

Using the GEM application, the various funders and the criteria for applications are being identified.

Focus is being given to the items in the budget but while reviewing it may be possible to find funding for other items that we could consider. Determining eligibility and registering with the various funders is onerous and time consuming. When registering with Lotteries, through Real Me, then all applications associated are visible as our application to Cyclone Gabrielle was visible when registering.

AMENDED OPERATIONAL PLAN:

As requested, Ian has completed an initial review of the 5 Year Operational Plan. Whilst this is a Council provided Space2Co plan, it has now been customised to reflect our current thinking and aspirations. This plan will now inform our applications for funding. There are still a few formatting changes needing to be made.

GENERAL BUSINESS:

Fran shared the fact that she had posted a Reel on Facebook. The 90 second slot was posted yesterday morning and by last night there were 1600 views. The quirkier, eye catching and clever a reel is, the more attractive they are. Suggestions invited.

There being no further business the meeting was declared closed at 8.35 pm

NEXT MEETING: Tuesday 6th August at 7.00 pm