

MINUTES of the committee Meeting held on Monday, 6th November 2023, at 7.05 pm.

PRESENT: Stuart Howard, Neville Jamieson, Wallace Bremner, Bob Jones, Angela Morey, Fran Farrant, Ian Farrant, Eric Muir, Tony Bolderston, Jane Cain (Auckland Council – part meeting)

APOLOGIES: Richard Seeger, Robet Watson

AUCKLAND COUNCIL: With the agreement of those present, the meeting was opened with Agenda item 4.

- i. Funding Agreement – confirmed that the executed Agreement and supporting documents were forwarded to council on 3rd November 2023 (*Post meeting: Funds received 21st November 2023*)

Draft Five Year Operational Plan (distributed with Agenda) – Jane spoke to the preparation of the draft plan and how it was open for feedback. The committee expressed their appreciation for her assistance. A draft funding calculation for the 2024/25 year was included for review. There was discussion around the effect of the closure of the hall, the current operational model, impact of the changed relationship with the council and how this would impact the calculation. It was acknowledged that this had been canvassed previously and that the draft calculation is the basis for conversation going forward. Costs to be included in the operational grant calculation were explained.

It was agreed that feedback on the Operational Plan be provided to the Chairperson by the next meeting.

- ii. Gem funding database – confirmed that the Society had taken up the council's offer to register.
- iii. Franklin Rural Hall Hui to be held on Wednesday, 15th November 2023 at Karaka Hall – Jane advised that the agenda is due out with twenty replies having been received to date. Buckland Hall's presentation follows a presentation on Re-registration as an Incorporated Society.

The meeting was advised that there was positive feedback from the council meeting which was held in the hall on 17th October. Jane left the meeting at 7.25 p.m.

MINUTES OF THE PREVIOUS MEETING: The minutes for the meeting held on 2nd October 2023, having been distributed with the agenda, were taken as read.

The meeting was advised that new fire extinguishers had been ordered and were due for delivery this month.

Motion: That the Minutes for the October 2023 meeting be approved. Passed unanimously.

Moved: Eric Muir Seconded: Bob Jones

FINANCIAL REPORT: The Accounts, having been distributed, were taken as read. A brief discussion followed, with consideration for becoming GST registered being tabled for later consideration.

Motion: That the Financial Accounts for October, as presented, be approved. Passed unanimously:

Moved: Neville Jamieson Seconded: Bob Jones

CONFLICTS OF INTEREST: Nil.

ARCHITECTURAL CONCEPT PLAN: The architectural concept plan, having been distributed was discussed. It was agreed that feedback would be provided to Bob Jones. The committee expressed its appreciation to Bob for the work.

ADMINISTRATIVE / HOUSEKEEPING:

Access Monitoring – Subject to completion of external door maintenance, installation is due to be completed by the end of the month. With Richard being ill, Eric to see if he can assist with the door repairs.

Canopy Struts – It was agreed to defer until the New Year.

Front entrance tar seal repairs update – with Robert Watson absent, discussion held over to the next meeting.

External cladding repair to woman's toilet – to be completed in conjunction with northern door repairs.

Finishing timber repairs to switchboard surrounds – time permitting, to be completed with northern door repairs.

Moss treatment to roof – thanks were given to Stuart Howard for organising and applying Wet and Forget to the Hall roof and eastern canopy façade.

CHRISTMAS AT BUCKLAND HALL:

Fran shared the schedule for the Christmas celebration, which was discussed in some detail, including expectations and resource requirements. Raffle tickets distributed to committee members for sale.

A meeting to be held in December for final planning and preparations etc prior to 9th December 2023.

GENERAL BUSINESS:

Potluck Christmas gathering – Neville and Sue Jamieson offered to host the Potluck dinner on 13th December 2023. This was received with enthusiasm. Committee members to confirm attendance.

There being no further business the meeting was declared closed at 8.26 p.m.

Next meeting: Monday, 4th December 2023 at 7.00 p.m.