

MINUTES of the Committee Meeting held on 28th November 2022 at 7.02pm at the Community Hall

PRESENT: Stuart Howard, Neville Jamieson, Fran Farrant, Bob Jones, Ian Farrant, Eric Muir, Richard Seeger, Angela Morey, Wallace Bremner, Robert Watson.

OTHERS PRESENT:

APOLOGIES: Tony Bolderston, Shelley Davies, Sheree Brooks, Tony Brooks, Nicky Brooks

MINUTES OF THE PREVIOUS MEETING:

Held on 31st October 2022, having been distributed were taken as read and there being no matters arising, presented for approval.

Note: The approved minutes were amended to correct the spelling of Shelley Davies and Richard Seeger and to correct those present.

Moved: Angela Morey

Seconded: Richard Seeger

FINANCIAL REPORT:

Having been distributed were taken as read. Neville presented the Financial Report along with projections through to April 23.

It was confirmed that the Hall had insurance cover, previously administered by council.

Neville thanked everyone who organised sponsorship for the flyer as well as thanking Fran for her efforts. Bob spoke about how Franklin Club will promote the Hall once it has re-opened as they often get requests about hiring a place where they can self-cater. The potential to register as a charity was also raised as we could get funding from gaming machines.

It was noted that the projections did not reflect proposed consulting and repairs and maintenance expenditure to be determined and presented for approval.

Motion: That the financial report to 28th November 2022 be approved | Passed unanimously.

Moved: Richard Seeger

Seconded: Robert Watson

DECLARATION OF CONFLICTS OF INTEREST: - Nil

CONSTITUTION:

Bob spoke to the constitution. The rules are changing around the common seal in Oct 23. On the portal at present is the 1922 constitution as the rewritten one of 1999 was not filed. Discussion followed about the objectives and reference to the community history but need to outlook to the future. Bob was thanked for his efforts.

EPB SUB COMMITTEE:

The minutes of the EPB Sub Committee meeting dated 24th November 2022, having been distributed were taken as read.

The committee was asked if they were comfortable and agreed with the recommendations, in particular:

The recommendation of the EPB sub-committee that the Committee accept:

- a) EQSTRUC clarification and confirmation that the wording contained in the Detailed Seismic Assessment relates specifically to that report and is in accordance with MBIE technical guidance for consultants preparing such documents. That is, the wording relates to earthquake seismic issues not structural issues.
- b) EQSTRUC advice that the building does not have any Critical Life Safety issues.

That this clarification provides the committee with the confidence to move forward with our planning and re-opening.

The EPB Sub Committee Minutes of 24th November 2022 to form part of these minutes for completeness.

Motion: To accept the recommendations | Passed unanimously

Moved: Neville Jamieson

Seconded: Stuart Howard

It was agreed that Ian approach Tilsley Engineering and Airey Consultants to provide a quotation and timeframe for the Design work for repairs and maintenance to the canopy, parapet and brick veneer.

Note: EQSTRUC also have the opportunity to provide a quotation and timeframe. Not formally discussed at the meeting.

FRANKLIN RURAL HALL HUI:

Bob spoke on the Hui advising 13 – 14 halls were represented. Those who attended found it useful to have the networking time. The use of camera security systems was noted.

COMMUNITY ENGAGEMENT:

Fran spoke to the completion of the flyer and allocation for distribution prior to the end of the week | weekend (4th December 2022).

It was proposed that the society register its own domain name (Buckland Hall) through Domainz. The yearly subscription includes up to a maximum of five emails. Initially utilisation of two emails are proposed being info@bucklandhall.nz and bookings@bucklandhall.nz. The domain name would facilitate the society's own website and booking system.

The cost would be circa \$87 plus GST per annum.

It was agreed to proceed.

HEALTH AND SAFETY: - Volunteer still required

GENERAL BUSINESS:

Email from Shelley dated 28th November 2022 was tabled and acknowledged by the meeting prior to the Community Engagement agenda item. After brief discussion it was agreed that Ian, as Chairperson, would follow up.

Next meeting: Standard Schedule Last Monday of month, at 7.00pm

Meeting closed at 8.20pm

ACTION POINTS:

Constitution	Draft Constitution for consideration next month	Bob Jones
Canopy Facade	Engineering quotation and timeframe	Ian Farrant
Distribute Flyer	Complete ASAP	As allocated
Domain name registration	Register, establish email addresses and associate tasks	Fran Farrant

FUTURE CONSIDERATION POINTS:

Marketing	Franklin Club	Kitchen: self-catering hirers
Legal Entity	Charitable Trust	Request to consider options / replace Incorp Society
Security	Camera systems	Refer Franklin Rural Hall Hui Nov 22