

**MINUTES** of the Committee Meeting held on 27<sup>th</sup> September 2022 at 7.00pm at the Community Hall

PRESENT: Stuart Howard, Ian Farrant, Fran Farrant, Eric Muir, Shelly Davies, Sheree Brooks, Angela Morey, Robert Watson, Peter Lewis, Richard Seeger, Wallace Bremner, Tony Brooks, Tony Bolderson, Neville Jamieson, Bob Jones.

OTHERS PRESENT: Logan Soole (Auckland Council)

APOLOGIES: Nicky Brooks, Jane Cain (Auckland Council)

The meeting was opened at 7:05 p.m. by Sheree Brooks. An agenda was handed out for the meeting.

MINUTES OF THE PREVIOUS MEETING: No minutes were presented to the incoming committee for approval.

Attendees were welcomed and everyone was given the opportunity to introduce themselves.

“Sheree then gave a talk on how the hall has been run with the hall being hired out to many functions e.g., weddings, birthdays, concerts, meetings, sports groups. Also, Anzac Day was a big day for the hall to plan and prepare for. Many school prize giving’s and concerts had been held at the hall over the years.

Sheree then mentioned that it was her and Shelly Davies who had organised the AGM on the 31<sup>st</sup> August 2022 at the Buckland Bowling Club. A lot of organising was done, flyers made, printed, and delivered out to Buckland residents. Signs were ordered and picked up and put up around the main roads of Buckland. Supper was ordered and organised for the meeting and an advert went in the local paper and in the school newsletter. Thanks, Shelly, for helping me with these jobs. Sheree also thanked Shelly Davies for the work involved to re-instate the incorporated society for the hall another great job to get done. Sheree also mentioned she did a lot of work to get a new Building Warrant of Fitness for the hall as it had long expired. Which also took a lot of time. Sheree also printed out a copy of a meeting Shelly, Sheree, Eric, Neville had attended at the Pukekohe Library with Franklin Councillor’s, a map of the boundary the Buckland school uses for its pupils and a copy of Waipipi’s constitution.”

FINANCIAL REPORT:

Shelly Davies read out the financial reports for June, July and August which had also been mailed to everyone.

Motion: That the financial reports be approved | Passed unanimously

Moved: Sheree Brooks

Seconded: Richard Seeger

ELECTION OF OFFICERS:

Sheree passed the meeting over to Logan Soole for the election of Chairperson, Secretary and Treasurer.

***Nominations for Chairperson:*** Neville Jamieson nominated Ian Farrant. Tony Brooks nominated Richard Seeger. Richard Seeger declined.

Motion: That Ian Farrant be elected Chairperson | Passed unanimously

Moved: Neville Jamieson

Seconded: Eric Muir

The incoming Chairperson, Ian Farrant, took over the meeting.

***Nominations for Secretary:*** In the absence of nominations Angela Morey agreed to take this position with the Ian agreeing to assist.

***Nominations for Treasurer:*** In the absence of nominations Neville Jamieson agreed to take this position in the short term.

Ian introduced himself and gave a background to how he has worked in a similar role in the past. He acknowledged the fact that he understood past tensions existed. He said his intent is that there should be collaboration between all members of the committee with a focus on the challenges, to be transparent and to respect each other's perspectives. The way forward will be through small steps towards a cohesive outcome requiring the support of community and a relationship with council.

The issues being faced were not about the committee members but about the future of the hall, for the benefit of the community and future generations.

The following Agenda items were tabled for discussion:

1. Rules | Constitution Update
2. Engineering Seismic Assessment Report
3. Community Engagement Strategy
4. Council support discussion
5. Insurance Status

#### COUNCIL SUPPORT DISCUSSION:

Logan Soole requested to comment on historic council support and went on to confirm that the hall did not qualify for council funding at present due to the fact it was not operational, nor council owned.

He confirmed that building insurance was no longer covered by council with responsibility being with the committee. There was a question of when the council stopped cover.

Jane Cain is the council point of contact and how council can support the committee going forward.

#### RULES | CONSTITUTION UPDATE:

Background: The existing Rules date back to 1921. A new Constitution was prepared and approved in 1999 but was not registered.

It was agreed that the approval of an updated constitution was a priority with all members having their input.

A working group comprising Bob Jones and Eric Muir, assisted by Ian Farrant, was established to progress this project. It was acknowledged that Bob Jones would be away until the end of October.

#### COMMUNITY ENGAGEMENT STRATEGY:

It was agreed that Fran Farrant will take the lead on communications and marketing.

#### INSURANCE STATUS:

In addition to the comments made by Logan Soole above, it was confirmed that the Society had insurance cover (Public Liability) for \$2,000,000 through Marsh to June 2023.

It was agreed that Neville Jamieson examine the status of building insurance cover as a priority.

ENGINEERING SEISMIC ASSESSMENT REPORT:

Committee members were provided the opportunity to express their perception of the issues and current situation.

Unfortunately, the acoustics resulted in not all comments being able to be transcribed.

In summary, the general consensus was that committee members, despite diverse opinions as to the way forward, were enthusiastic and passionate about the hall and its ongoing service to the community. A significant question to be resolved was whether or not to retrofit or rebuild.

After discussion it was agreed that:

- Wallace Bremner to make certain that the EPB Notice was correctly displayed.
- a subcommittee be established to reflect on the issues and bring recommendations forward to the next committee meeting.  
Subcommittee members: Ian Farrant, Eric Muir, Robert Watson, Richard Seegar, Wallace Bremner.
- Further opinion be obtained from EQSTRUC as a component of informing decision-making.

GENERAL BUSINESS:

It was agreed that:

Thankyou letters be written to Rusty Blake and Venilda Katuin for their contributions to the hall.  
Secretary to action.

Future Meetings: Last Monday of each month.

Ian thanked everyone for their attendance and contribution.

The meeting closed at 8.55pm